



MINUTES of the ANNUAL GENERAL MEETING held on THURSDAY 12 NOVEMBER 2020  
at CPB Contractors, 520 Wickham Street, Fortitude Valley and via Teams

1. PRESENT

General Members (Executive)

1. Acciona	Jose Antonio Sanchez
2. Bielby	Adam Edwards
3. BMD	Terry Waterson
4. Clough	Ivor Peries
5. CPB Contractors	Gillian White
6. Decmil	Scott Criddle
7. Fulton Hogan	Brett Smiley
8. Georgiou	Gary Georgiou
9. John Holland	Ryan Dodd
10. Laing O'Rourke	Toby Rice ( <i>online</i> )
11. McConnell Dowell	Mark Taylor
12. Seymour Whyte	John Kirkwood
13. Ghella	Dale Gilbert

General Members (Ordinary)

Nil

Associate Members

Samiul Hossain SMEC (*online*)

Honorary Members

MinterEllison Luke Trimarchi  
Craig Porter

Non-Members

Andrew Chapman ARC Strategic Solutions CEO  
Lorelei Broadbent Agenda Management Secretariat

APOLOGIES

Peter Lyons Honorary Member

The Chair confirmed that a quorum was present, ie, at least 15 members and opened the meeting at 9.15am.

2. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Moved B Smiley, seconded A Edwards, that the minutes of the QMCA Annual General Meeting held on 14 November 2019, are a true and correct record of the business of the meeting. Carried unanimously.

3. 2020 ANNUAL REPORT

The 2020 Annual Report, as circulated prior to the meeting, was taken as read. The Chair commented that 2020 was year of exception as a result of COVID and that it provided a number of opportunities for industry and for the QMCA – primarily that members businesses were able to continue work and that is a testimony to the dedication and prudence that the industry operates in. Closer relations with clients, partners and others during the year was a matter of necessity and that was an unexpected opportunity for QMCA. The Chair thanked the former CEO, Jon Davies, for his efforts and to Jose Antonio Sanchez, who is leaving the Board, for his dedication to the Board.



The CEO commented that a lot of work was laid by the former CEO, Jon Davies, and he paid tribute to Jon for the mountain of work he did, particularly through COVID. There are a series of active Working Groups. In the last 6-7 years, there has not been a lot of work in Queensland and that has changed in the last 6-8 months. There is a good opportunity to change the paradigm and how members work with clients. There was a mountain of work done through the early part of the year, to ensure the industry can keep going, and that is a credit to the Board.

Moved D Gilbert, seconded I Peries, that the 2020 Annual Report be received and adopted. Carried unanimously.

4. PRESENTATION OF 2019-2020 FINANCIAL STATEMENTS

The signed audited financial statements to 30 June 2020, as circulated prior to the meeting, were taken as read.

C Porter commented that the significant loss is understandable and asked, post-COVID, of the plans re retention of the existing base of membership, being mindful of the four year term of the State Government.

The Chair commented that this was a subject of discussion at the Board meeting. The Treasurer acknowledged the loss this financial year and the primary causes were related to COVID and the delay of the QMPPR events and incurring expenses in the preparation of the Report and that sitting on the Balance Sheet as a liability. The Board took action early in recognition of COVID to increase the then CEO's hours to help address the uncertainty in industry and that came at a cost and that effort has been acknowledged as worthwhile advocacy. A reasonable amount of Associate members have been retained and with a return to face-to-face events later this month and early next month it is hoped that a outstanding Associate members will renew as they recognise that face-to-face interaction is a key benefit to membership. Aiming for a small surplus for this financial year.

C Porter commended the Board on the QMPPR Brisbane breakfast, noting it as one of the better forums. The Chair commented that the Board is upbeat, aiming for a small surplus this financial year, is energised about membership and has made some conservative assumptions and that aspects of the industry will be good in terms of volume of work and there will be challenges that go with this (minimum conditions and the like) and the Association will prove its worth in advocacy going forward. The Board is challenging itself around engagement in the future – what does the Major Projects document look like and looking at ways to make it relevant; there will be a lot of advocacy as a group in the next period; there is an opportunity to have a voice that is relevant to the supply chain – wider engagement is vital.

Moved G White, seconded T Waterson, that the financial report for the period 1 July 2019 to 30 June 2020 be received and the auditor's report be accepted. Carried unanimously.

5. APPOINTMENT OF AUDITOR FOR 2020-2021

Moved G White, seconded M Taylor, that Accru Rawsons Chartered Accountants be appointed as the Association's accountants and auditors for the 2020-2021 year. Carried unanimously.

6. ELECTION OF 2021 BOARD

Under the Rules of the Association, there is a requirement to have an election for the Board positions each year. Nominations were called for the four office bearer positions of Chair, Deputy Chair, Treasurer and Secretary and for the 12 Board positions.

Nominations for the Board

Seven nominations were received from eligible member companies for membership of the QMCA 2021 Board. Given that the number of nominations is less than the number of positions available, the persons nominated for each position are declared elected as:



Ivor Peries	Clough
David Balmer	Acciona
Mark Taylor	McConnell Dowell
Terry Waterson	BMD Constructions
Gary Georgiou	Georgiou
Adam Edwards	Bielby
Scott Criddle	Decmil

Nominations for Board positions were received by John Holland and Laing O'Rourke after the due date for nominations as set out in Rule 27.4 of the QMCA Rules. Members are notified that at the QMCA Board meeting on 12 November 2020, the QMCA Board proposed to hold an Extraordinary Meeting of the Board (pursuant to Rule 19 of the QMCA Rules) in December to consider a resolution approving John Holland and Laing O'Rourke to fill two of the remaining five positions on the Board.

Nominations for the Position of Officer

Given only one nomination was received the following were declared elected:

Chair	John Kirkwood	Seymour Whyte
Deputy Chair	Brett Smiley	Fulton Hogan
Secretary	Dale Gilbert	Ghella
Treasurer	Gillian White	CPB Contractors

7. CLOSE OF MEETING

There being no further business, the Chair closed the meeting at 9.35am.

**Confirmed as an accurate record of the business of the meeting:**

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**Chair**

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**Date**